

**Pre-Solicitation Notice**

Dated 03/23/2021

**PROPOSED SOLICITATION NUMBER:**

19HA7021Q0010

**PROCUREMENT TYPE:**

Pre-Solicitation

**TITLE:**

Air Conditioning Maintenance Service

**CLASSIFICATION CODE:**

J041 – Maintenance, Repair, and Rebuilding of Equipment- Refrigeration, Air Conditioning, and Air Circulating Equipment

**NAICS CODE:**

811412 - Appliance Repair and Maintenance

**IS THIS A RECOVERY AND REINVESTMENT ACT ACTION?**

NO

**RESPONSE DATE:**

N/A

**PRIMARY POINT OF CONTACT:**

Linda Rosalik  
Contracting Officer  
Phone: 509 2229 8000  
[rosalikl@state.gov](mailto:rosalikl@state.gov)

**SECONDARY POINT OF CONTACT:**

Jerry L Etienne  
Procurement Agent  
Phone: 509 2229 8000  
[etiennejl@state.gov](mailto:etiennejl@state.gov)

## **DESCRIPTION:**

Please note this solicitation is not ready to be issued as of this date. The Embassy of the United States in Haiti requires maintenance services for air conditioners located at Government owned properties. All responsible sources may submit a quotation, which will be considered.

The Government intends to award a contract resulting from this solicitation to the lowest priced technically acceptable offeror who is a responsible contractor. The Government may award the contract based on the initial offer without discussion. The resultant contract will be a firm fixed price type contract.

All contractors have to be registered in the SAM (System for Award Management) Database <https://www.sam.gov> prior to contract award pursuant to FAR provision 52.204-7. Therefore, prospective offerors are encouraged to register prior to the submittal of quotations/proposals.

The guidelines for registration in SAM are also available at:

[https://www.fsd.gov/fsd-gov/learning-center-system.do?sysparm\\_system=SAM](https://www.fsd.gov/fsd-gov/learning-center-system.do?sysparm_system=SAM)

Electronic Submission/Responses:

This opportunity does not allow for electronic responses. Please submit your offer prior to the response date and time to the contracting office listed below.

**US Embassy Port-au-Prince  
Blvd 15 Octobre – Tabarre 41  
Port-au-Prince, Haiti**

ARCHIVE POLICY:

Automatic, on specified date

ARCHIVE DATE:

Allow Vendors to Add/Remove From Interest Vendors:

Yes

Allow Vendors to View Interested Vendors List:

No

SET ASIDE:

N/A