



United States Department of State  
*Port-au-Prince, Haiti*

November 9 2020

To: Prospective Quoters

Subject: Request for Quotations number 19HA7021Q0001

Enclosed is a Request for Quotations (RFQ) for Tile replacement at Canne A Sucre 14. If you are interested in submitting a quotation for this project, read the instructions in Section J and L of the attached Request for Quotation (RFQ). Go through all the documents in the solicitation package. The Embassy intends to conduct a site visit (see J. C, 52.236-27). The site visit will held on November 12 2020 9:00AM. Offerors interested in attending must e-mail: Port-au-PrinceGSOProcurement@state.gov on or before 9:00AM November 11 2020. A maximum of two persons from one firm may participate in the site visit. Interested offerors must provide full name of participant(s) (as written on CIN).

Please mail your offer in a sealed envelope marked "Quotation Enclosed (19HA7021Q0001)" to GSO Procurement, American Embassy, Tabarre 41 on or before 14:00 hours November 27, 2020. Electronic offers will be accepted and no quotation will be accepted after this time.

Complete the OFFER portion of the Standard Form 18, including all blank spaces, and have the form signed by an authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

In order for a quotation to be considered, you must also complete and submit the following:

1. Section B and Attachment 2: Quotation Breakdown by Divisions.
2. Section K, Representations and Certifications;
3. Bar Chart illustrating sequence of work to be performed;
4. Additional information as required in Section L.
5. The successful offeror (s) will be required to have a DUNS number, an N-CAGE number and be registered in SAM.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,

A handwritten signature in black ink, appearing to read "Linda Rosalik". The signature is fluid and cursive, with a large initial "L" and "R".

Linda Rosalik  
Contracting Officer

Enclosure